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CANADA  
PROVINCE OF QUEBEC  
MUNICIPALITY OF WEST BOLTON

A Special Council Meeting of the Municipality of West Bolton, held on Tuesday, May 26, 2025, at 4:00 p.m. at the Town Hall located at 9 Town Hall Road, West Bolton, with interactive webcast.

THE FOLLOWING WERE PRESENT:

Margarita Lafontaine, Councillor No. 1  
Eddy Whitcher, Councillor No. 4  
Gilles Asselin, Councillor No. 5  
Nancy Lanteigne, Councillor No. 6

THE FOLLOWING WAS PRESENT VIA ZOOM:

Marie-Blanche Richer, Councillor No. 2

THE FOLLOWING WAS ABSENT:

Loren Allen, Councillor No. 3

The councillors present formed a quorum, and the meeting was chaired by Mr. Denis Vaillancourt, Mayor. The Director General and Clerk-Treasurer, Mrs. Léa Laplante, was also present, in accordance with the provisions of the Municipal Code of Quebec.

One person was present during the webcast session. No other person was physically present.

**AGENDA**

1. **CALL TO ORDER**
2. **ADOPTION OF THE AGENDA**
3. **ADMINISTRATION**
  - 3.1. Appointment of Mrs. Monique Pépin as Acting Director General Whenever the Director General and Clerk-Treasurer, Mrs. Léa Laplante is Absent
  - 3.2. Notice of Motion and Tabling of Draft By-law Number 470-2025 Decreeing the Repair of Culvert 5038 on Glen Road and Authorizing a Loan to Cover the Cost Thereof
4. **QUESTION PERIOD**
5. **ADJOURNMENT**

**1. CALL TO ORDER**

With the members participating at the start of the meeting forming a quorum, the mayor called the meeting to order at 4:03 p.m.

The mayor made some opening remarks.

**2. ADOPTION OF THE AGENDA  
RESOLUTION NUMBER: 2025-05-066**

**IT WAS MOVED BY:** Eddy Whitcher  
**SECONDED BY:** Gilles Asselin  
**AND RESOLVED UNANIMOUSLY**

**TO ADOPT** the agenda as presented.

**ADOPTED**



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### 3. ADMINISTRATION

RESOLUTION NUMBER: 2025-04-067

#### 3.1. APPOINTMENT OF MRS. MONIQUE PÉPIN AS ACTING DIRECTOR GENERAL AND CLERK-TREASURER WHENEVER THE DIRECTOR GENERAL AND CLERK-TREASURER, MRS. LÉA LAPLANTE, IS ABSENT

**IT WAS MOVED BY:** Nancy Lanteigne  
**SECONDED BY:** Margarita Lafontaine  
**AND RESOLVED UNANIMOUSLY**

**THAT** Council designates Mrs. Monique Pépin as Acting Director General and Clerk-Treasurer whenever the Director General and Clerk-Treasurer, Mrs. Léa Laplante, is Absent.

**ADOPTED**

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### 3. ADMINISTRATION

RESOLUTION NUMBER: 2025-04-068

#### 3.2 NOTICE OF MOTION - BY-LAW NUMBER 470-2025 DECREERING THE REPAIR OF CULVERT NUMBER 5038 ON GLEN ROAD AND AUTHORIZING A LOAN IN THE AMOUNT OF \$464,130.45 TO COVER THE COST THEREOF

Notice of motion was given by Councillor Eddy Whitcher to the effect that at a future Council meeting, by-law number 470-2025 decreeing the repair of culvert number 5038 on Glen Road and authorizing a loan in the amount of \$464,130.45 to cover the cost thereof will be presented for adoption.

The draft by-law was tabled, and copies were made available to those present.

**ADOPTED**

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### 4. QUESTION PERIOD

Council held a question period during which those attending the livestream could ask questions to members.

Council answered all the citizens' questions.

Copies of the agenda were made available to the public prior to the start of the meeting.

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### 5. ADJOURNMENT

RESOLUTION NUMBER: 2025-04-069

#### ADJOURNMENT

The agenda having been exhausted;

**IT WAS MOVED BY:** Gilles Asselin  
**SECONDED BY:** Margarita Lafontaine  
**AND UNANIMOUSLY RESOLVED**

**TO ADJOURN** the meeting at 4:10 p.m.

**Denis Vaillancourt**  
Mayor

**Léa Laplante**  
Director General and  
Clerk-Treasurer



I, Denis Vaillancourt, Mayor of West Bolton, certify that the signing of these minutes is equivalent to the signing of all the resolutions contained therein as per Section 142 of the Municipal Code of Québec.

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