

CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF WEST BOLTON

Minutes of the regular Council sitting of the Municipality of West Bolton, held on Monday, December 11, 2023, at 7:30 p.m. at the Town Hall located at 9 Town Hall Road, West Bolton, with interactive webcast.

The following were present:

Margarita Lafontaine, Councillor n° 1
Marie-Blanche Richer, Councillor n° 2
Loren Allen, Councillor n° 3
Eddy Whitcher, Councillor n° 4
Gilles Asselin, Councillor n° 5
Nancy Lanteigne, Councillor n° 6
The councillors present formed a quorum.
The sitting was chaired by Denis Vaillancourt, Mayor.

The following were also present:

Maïke Storks, Director General and Clerk-Treasurer
Livia Bienvenue, Assistant Director General and Assistant Clerk-Treasurer
Jules Varin, Head of Town Planning and Municipal Inspector
Martin St-Jacques, Head of Roads and Infrastructure

AGENDA

- 1. CALL TO ORDER**
- 2. ADOPTION OF THE AGENDA**
- 3. FIRST QUESTION PERIOD**
- 4. APPROVAL OF MINUTES**
- 5. CORRESPONDENCE**
- 6. TOWN PLANNING**
- 7. ADMINISTRATION**
 - 7.1. Approval of Accounts and Transfers**
 - 7.2. By-law 397-2023 Establishing Taxation for 2024 – Notice of Motion and Tabling of Draft**
 - 7.3. Municipal Ethics and Good Conduct Act – Public register of declarations as of December 11, 2023 – Tabling**
 - 7.4. By-law 396-2023 Concerning the Creation of Working Capital through the Appropriation of a Portion of the Accumulated Surplus – Adoption**
 - 7.5. Property Assessment**
- 8. ROADS AND INFRASTRUCTURE**
 - 8.1. Purchase of a Van for the Roads and Infrastructure Department – Funding Change**
- 9. ENVIRONMENT**
- 10. PUBLIC SECURITY**
- 11. HEALTH & WELLNESS**
- 12. LEISURE & CULTURE**
- 13. VARIA**
- 14. SECOND QUESTION PERIOD**
- 15. ADJOURNMENT**

1.

CALL TO ORDER

With the councillors participating at the start of the sitting forming a quorum, the sitting was called to order by the mayor at 9:10 p.m.

The mayor made some opening remarks.

333-1223

2.

ADOPTION OF THE AGENDA

IT WAS MOVED BY: Gilles Asselin
SECONDED BY: Marie-Blanche Richer
AND RESOLVED:

TO ADOPT the agenda and start with item **7.5 Property Assessment** in the Administration section.

ADOPTED UNANIMOUSLY

3.

FIRST QUESTION PERIOD

Council held a first question period.

334-1223

4.

APPROVAL OF MINUTES

IT WAS MOVED BY: Gilles Asselin
SECONDED BY: Loren Allen
AND RESOLVED:

TO APPROVE the English and French versions of the minutes of December 4, 2023.

ADOPTED UNANIMOUSLY

5.

CORRESPONDENCE

A copy of the correspondence received was forwarded to members of Council.

6.

TOWN PLANNING

Nothing to discuss.

7.5

**ADMINISTRATION
PROPERTY ASSESSMENT**

The mayor answered a question from a citizen from the previous sitting and a discussion on property assessment ensued.

335-1223

7.1

**ADMINISTRATION
APPROVAL OF ACCOUNTS AND TRANSFERS**

IT WAS MOVED BY: Gilles Asselin
SECONDED BY: Margarita Lafontaine
AND RESOLVED:

TO APPROVE the list of accounts and transfers as of December 7, 2023, in the amount of \$273,531.05 and authorize the Director General or Assistant Director General to settle these accounts.

ADOPTED UNANIMOUSLY

336-1223

7.2

ADMINISTRATION

BY-LAW 397-2023 ESTABLISHING TAXATION FOR 2024 – NOTICE OF MOTION AND TABLING OF DRAFT

NOTICE OF MOTION was given by Mayor Denis Vaillancourt that at a future Council sitting, By-law 397-2023 establishing taxation for 2024 will be presented for adoption.

In order to comply with the requirements set out in section 445 of the Municipal Code (CQLR, c. C-27.1), a copy of draft By-law 397-2023 Establishing Taxation for 2024 was tabled by the mayor. The by-law is appended to this notice.

Copies of the draft by-law were made available to the public before the start of this sitting and on the Municipality's website.

337-1223

7.3

ADMINISTRATION

MUNICIPAL ETHICS AND GOOD CONDUCT ACT – PUBLIC REGISTER OF DECLARATIONS AS OF DECEMBER 11, 2023 - TABLING

The Director General shall file an extract in the public register of statements made by members of Council in accordance with the Municipal Ethics and Good Conduct Act. There are no entries in this register as of December 11, 2023.

338-1223

7.4

ADMINISTRATION

BY-LAW 396-2023 CONCERNING THE CREATION OF WORKING CAPITAL THROUGH THE APPROPRIATION OF A PORTION OF THE ACCUMULATED SURPLUS - ADOPTION

WHEREAS a notice of motion of By-law 396-2023 concerning the creation of working capital through the appropriation of a portion of the accumulated surplus was given on December 4, 2023;

WHEREAS the draft by-law was tabled by the mayor at the Council sitting on December 4, 2023;

IT WAS MOVED BY: Eddy Whitcher
SECONDED BY: Marie-Blanche Richer
AND RESOLVED:

TO ADOPT By-law 396-2023 concerning the creation of working capital through the appropriation of a portion of the accumulated surplus.

A copy of the by-law is attached to this resolution to form an integral part thereof.

Copies of this by-law were made available to the public before the start of the sitting.

ADOPTED UNANIMOUSLY

339-1223
8.1.
ROADS AND INFRASTRUCTURE
PURCHASE OF A VAN FOR THE ROADS AND INFRASTRUCTURE
DEPARTMENT – FUNDING CHANGE

CONSIDERING the awarding of a contract for the purchase of a pick-up truck for the Roads department by resolution 286-1023;

CONSIDERING the creation of a \$100,000 working capital by By-law 396-2023;

IT WAS MOVED BY: Gilles Asselin
SECONDED BY: Margarita Lafontaine
AND RESOLVED:

TO FINANCE \$20,000 for the acquisition of the pickup truck from the general account (2024 budget);

TO BORROW from working capital an amount not exceeding \$80,000, repayable over four (4) years, in order to provide credits for the acquisition of the pick-up truck, including signage;

THAT this resolution amends the funding described in Resolution 286-1023.

TO AUTHORIZE the mayor and the Director General to sign any document to that effect.

ADOPTED UNANIMOUSLY

9.
ENVIRONMENT

Nothing to discuss.

10.
PUBLIC SECURITY

Nothing to discuss.

11.
HEALTH & WELLNESS

Nothing to discuss.

12.
LEISURE AND CULTURE

Nothing to discuss.

13.1
VARIA

Nothing to discuss.

14.

SECOND QUESTION PERIOD

Council held a second question period, during which those attending the live broadcast could ask questions to its members.

Copies of the agenda were made available to the public prior to the start of the sitting.

340-1223

15.

ADJOURNMENT

The agenda having been exhausted,

IT WAS MOVED BY: Loren Allen
SECONDED BY: Marie-Blanche Richer
AND UNANIMOUSLY RESOLVED

To adjourn the sitting at 9:46 p.m.

Maike Storks, OMA
Director General and
Clerk-Treasurer

Denis Vaillancourt
Mayor

ATTESTATION

The signing of these minutes by the mayor is equivalent to the signing by the mayor of all the resolutions contained herein as per section 142 of the Municipal Code.