

**CANADA  
PROVINCE OF QUEBEC  
MUNICIPALITY OF WEST BOLTON**

Minutes of the Special Council Meeting of the Municipality of West Bolton, held on Monday, January 19, 2026, at 7:30 p.m. at the Town Hall located at 9 Town Hall Road, West Bolton, with interactive webcast.

The following were present:

Margarita Lafontaine, Councillor No. 1  
Daniel Desrochers, Councillor No. 2  
Loren Allen, Councillor No. 3  
Eddy Whitcher, Councillor No. 4  
Gilles Asselin, Councillor No. 5  
Nancy Lanteigne, Councillor No. 6

The councillors present formed a quorum, and the meeting was presided over by Denis Vaillancourt, Mayor.

Also present:

Léa Laplante, Director General and Clerk-Treasurer

Nine other individuals were present in person and by videoconference.

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**AGENDA**

- 1. NOTICE OF MEETING**
- 2. CALL TO ORDER**
- 3. ADOPTION OF THE AGENDA**
- 4. ADOPTION OF THE 2026 BUDGET**
- 5. ADOPTION OF THE 2026-2027-2028 THREE-YEAR CAPITAL EXPENDITURE PROGRAM**
- 6. ADOPTION OF BY-LAW 477-2026 ESTABLISHING TAXATION FOR 2026**
- 7. QUESTION PERIOD**
- 8. ADJOURNMENT**

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***Registration begins***

**1.**

**NOTICE OF MEETING**

The Director General noted that the notice of this meeting had been served on all members of Council in accordance with the law.

The mayor made some opening remarks prior to the presentation of the budget.

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**2.**

**CALL TO ORDER**

With the councillors present at the start of the meeting forming a quorum, the mayor called the meeting to order at 7:35 p.m.

The mayor made the following opening remarks:

As in the past, and true to our tradition of restraint, the preparation of the 2026 budget was carried out with a rigorous, prudent approach to expenditure planning, while taking into account the needs of the community. This budget is intended to balance our responsibilities to the community with the municipality's funding capacity.

As with most small municipalities in Quebec, the main source of revenue for the operation of West Bolton is property tax, at 71%. Other sources of funding are scarce, less generous, and unreliable for medium-term planning by the municipality.

The municipality's main expenses remain the maintenance of our roads (35% of charges), civil security services, garbage and organic matter collections (21%), and administration (19%). Compared to the previous year, the amounts proposed in 2026 represent an increase of 3.8% for road maintenance and 0.7% for administration.

This year, only one major road project is planned, thanks to a provincial government grant (PAVL – Recovery-Safety component) of \$757,294 for the replacement of two culverts, a project prepared according to the 2025 PTI. West Bolton maintains over 70 km of roads and more than 200 culverts, with around 40 needing replacement soon.

In 2026, the priority is to prepare the projects outlined in the three-year plan, including the town hall project and the upgrading of certain roads that have been overdue for several years.

The environmental aspect, even if it is not explicitly presented in the budget, is a concern for both citizens and the administration. In this regard, the signing of a partnership agreement with Université de Sherbrooke to host a graduate student (master's degree), will support the Municipality in the development of a natural environment conservation plan. The control of giant hogweed, the quality of water in waterways, the maintenance of riparian buffers and the inventory of septic tanks are among the environmental issues to which the Municipality pays particular attention. I would like to take this opportunity to highlight and congratulate the members of the Bolton Collective for their commitment to developing a responsible and sustainable approach to our community.

Regarding regular road maintenance, a substantial increase is earmarked for the application of dust suppressant, not only to maintain the quality of the road surface but also to improve the quality of the air we breathe.

Finally, I would like to thank the Director General, Léa Laplante; the Accounting Officer, Pascal Lemelin; and Finance Committee members Gilles Asselin and Daniel Desrochers for their dedication to preparing this budget.

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**3.**  
**ADOPTION OF THE AGENDA**  
**RESOLUTION NUMBER 2601-012**

**IT WAS MOVED BY:** Eddy Whitcher  
**SECONDED BY:** Margarita Lafontaine  
**AND RESOLVED UNANIMOUSLY:**

**TO ADOPT** the agenda by adding a question period following the presentation of the budget and the 2026-2027-2028 three-year capital expenditure program.

**ADOPTED**

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**4.**  
**ADOPTION OF THE 2025 BUDGET**  
**RESOLUTION NUMBER 2601-013**

The Director General presented the 2026 budget. The mayor allowed a question period before the budget was adopted.

**IT WAS MOVED BY:** Gilles Asselin  
**SECONDED BY:** Daniel Desrochers  
**AND RESOLVED UNANIMOUSLY:**

**TO ADOPT** the tabled budget of the Municipality of West Bolton for the 2026 fiscal year, as presented below:



**MUNICIPALITÉ DE BOLTON-OUEST**  
**PRÉVISIONS BUDGÉTAIRES**  
**POUR L'EXERCICE FINANCIER 2026**

| <b>Revenus / Revenues</b>  | <b>2026</b>            | <b>2025</b>            | <b>Augmentation (%)</b> |
|--|------------------------|------------------------|-------------------------|
| Taxes  | 1 944 183,99 \$        | 1 809 062,58 \$        | 7,5%                    |
| Services   | 170 144,85 \$          | 157 546,25 \$          | 8,0%                    |
| Tenant lieu de taxes / <i>En lieu</i>  | - \$                   | 112,00 \$              | -100,0%                 |
| Transferts   | 405 801,04 \$          | 447 764,70 \$          | -9,4%                   |
| Services rendus / <i>Services rendered</i>   | 4 500,00 \$            | 1 600,00 \$            | 181,3%                  |
| Autres revenus / <i>Other revenues</i>   | 207 450,00 \$          | 204 750,00 \$          | 1,3%                    |
|  | <b>2 732 079,88 \$</b> | <b>2 620 835,53 \$</b> | <b>4,2%</b>             |
| <b>Charges / Expenditures</b>  |                        |                        |                         |
| Administration   | 646 060,13 \$          | 641 365,13 \$          | 0,7%                    |
| Sécurité publique / <i>Public safety</i>   | 492 717,00 \$          | 467 089,00 \$          | 5,5%                    |
| Transport / <i>Roadworks</i>   | 1 171 937,44 \$        | 1 129 346,00 \$        | 3,8%                    |
| Hygiène du milieu / <i>Environment &amp; residual waste</i>  | 217 010,00 \$          | 287 039,00 \$          | -24,4%                  |
| Santé et bien-être / <i>Health and welfare</i>   | 2 750,00 \$            | 2 750,00 \$            | 0,0%                    |
| Aménagement et urbanisme / <i>Town planning</i>  | 181 419,01 \$          | 177 859,00 \$          | 2,0%                    |
| Loisirs et culture / <i>Leisure and culture</i>  | 50 465,00 \$           | 19 250,00 \$           | 162,2%                  |
| Frais de financement / <i>Financing costs</i>  | 52 013,96 \$           | 41 142,40 \$           | 26,4%                   |
| Amortissement des immobilisations / <i>Depreciation</i>  | 559 690,00 \$          | 418 974,00 \$          | 33,6%                   |
|  | <b>3 374 062,54 \$</b> | <b>3 184 814,53 \$</b> | <b>5,9%</b>             |
| <b>Excédent (déficit) avant conciliation /</b><br><b>Surplus (deficit) before conciliation</b>       | <b>-641 982,66 \$</b>  | <b>-563 979,00 \$</b>  | <b>13,8%</b>            |
| <b>Conciliation à des fins fiscales /</b><br><b>Conciliation for tax purposes</b>                    |                        |                        |                         |
| Amortissement / <i>Depreciation</i>  | 559 690,00 \$          | 418 974,00 \$          | 33,6%                   |
| Remboursement de capital sur la dette à long terme / <i>Repayment of principal on long-term debt</i> | -194 995,00 \$         | -180 995,00 \$         | 7,7%                    |
| <b>Affectations / Assignments</b>  |                        |                        |                         |
| Activités d'investissement / <i>Investments</i>  | 9 000,00 \$            | -30 000,00 \$          | -130,0%                 |
| Excédent de fonctionnement accumulé non affecté / <i>Unassigned accumulated operating surplus</i>    | 198 787,66 \$          | 359 000,00 \$          | -44,6%                  |
| Excédent de fonctionnement accumulé affecté / <i>Assigned accumulated operating surplus</i>          | - \$                   | - \$                   | 0,0%                    |
| Fonds Parcs & Terrains de jeux / <i>Parks and playgrounds fund</i>                                   | 42 500,00 \$           | - \$                   | 100,0%                  |
| Fonds des Carrières & sablière / <i>Quarry &amp; sand pit fund</i>                                   | 30 000,00 \$           | - \$                   | 100,0%                  |
| Fonds de roulement / <i>Cash flow</i>  | - \$                   | - \$                   | 0,0%                    |
| Élections / <i>Elections</i>   | -3 000,00 \$           | -3 000,00 \$           | 0,0%                    |
| Dépenses constatées à taxer ou à pourvoir / <i>Expenditure found to be taxable or to be filled</i>   | - \$                   | - \$                   |                         |
| <b>Excédent (déficit) à des fins fiscales /</b><br><b>Surplus (deficit) for tax purposes</b>         | <b>0,00 \$</b>         | <b>0,00 \$</b>         |                         |

**THAT** the explanatory notes of the budget tabled be published on the Municipality's website.

Copies of the budget explanatory notes were made available to the public at this meeting.

The mayor called the vote.

**ADOPTED**

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**5.**  
**ADOPTION OF THE THREE-YEAR CAPITAL EXPENDITURE  
PROGRAM 2026-2027-2028  
RESOLUTION NUMBER 2601-014**

The Director General presented the 2026-2027-2028 Three-Year Capital Expenditure Program. The mayor allowed a question period before the adoption of the three-year capital expenditure program (PTI).

**IT WAS MOVED BY:** Daniel Desrochers

**SECONDED BY:** Gilles Asselin

**AND RESOLVED UNANIMOUSLY:**

**TO ADOPT** the Three-Year Capital Expenditure Program for the years 2026-2027-2028 as tabled and presented below:

**PROGRAMME TRIENNAL D'IMMOBILISATIONS 2026-2027-2028**

| PROJETS  | 2026                |                       | 2027                |                       | 2028                |                         |
|--|---------------------|-----------------------|---------------------|-----------------------|---------------------|-------------------------|
| <b>TRANSPORT</b>   |                     |                       |                     |                       |                     |                         |
| <b>Travaux de réfection ou d'entretien de chaussées, ponceaux ou fossés prévus au PIIRL "Plan d'intervention en infrastructures routières locales"</b> |                     |                       |                     |                       |                     |                         |
| Réfection de deux ponceaux (#4041 Bailey et #4028 Town Hall)   | 966 849 \$          | PAVL 70%<br>EMP 30%   | 45 000 \$           | PAVL 70%,<br>EMP 30%  |                     |                         |
| Remplacement ponceau #5016 chemin Stagecoach   | 50 000 \$           | PAVL 70%<br>EMP 30%   | 1 000 000 \$        | PAVL 70%,<br>EMP 30%  |                     |                         |
| Remplacement ponceau #4039 (B-47) chemin Bailey - (600mm x 11 m) et ponceau #4027 (B-50) Chemin Town Hall (750mm x 11m)                                | 38 000 \$           | PPA-CE / FG           |                     |                       |                     |                         |
| Remplacement ponceau #4058 (B-22) Chemin Brill (750mm x 11m)   | 6 000 \$            | FG                    | 28 000 \$           | FG                    |                     |                         |
| Remplacement ponceau #5009 (B-136) Chemin Fuller (900mm x 22m)   | 6 000 \$            | FG                    | 50 000 \$           | FG                    |                     |                         |
| Remplacement ponceau B-75 Chemin Stukely (600mm x 12m)   | 9 000 \$            | FG                    | 25 000 \$           | FG                    |                     |                         |
| Réfection Complète Ch. Stagecoach (5+ ans)   | 50 000 \$           | PAVL 70% EMP<br>30%   | 500 000 \$          | PAVL 70%,<br>EMP 30%  | 1 000 000 \$        | PAVL 70%,<br>EMP 30%    |
| Étude de Changement de tracé chemin Bailey - ferme Badger  | 40 000 \$           | PAVL 70%<br>EMP 30%   | 250 000 \$          | PAVL 70%,<br>EMP 30%  |                     |                         |
| Remplacement ponceaux 2028   |                     |                       |                     |                       | 100 000 \$          |                         |
| <b>Sous-total</b>  | <b>1 165 849 \$</b> |                       | <b>1 898 000 \$</b> |                       | <b>1 100 000 \$</b> |                         |
| <b>Travaux de réfection de chaussées, ponceaux ou fossés</b>   |                     |                       |                     |                       |                     |                         |
| Mise aux normes chemin Maple Terrace   | 180 000 \$          | TECQ 100%             |                     |                       | 0 \$                |                         |
| Mise aux normes chemin Cousens   | 30 000 \$           | TECQ 100%             | 200 000 \$          | TECQ 100%             |                     |                         |
| Rechargement chemin Spicer (entre Bailey et Brill)   |                     |                       | 30 000 \$           | TECQ 100%             | 220 000 \$          | TECQ 100%               |
| Réfection et rechargement chemin Brill (entre Argill et Foster) incluant remplacement du ponceau de béton B-04   | 30 000 \$           | FRC 100%              |                     |                       |                     |                         |
|  | 0 \$                |                       |                     |                       |                     |                         |
| <b>Sous-total</b>  | <b>240 000 \$</b>   |                       | <b>230 000 \$</b>   |                       | <b>220 000 \$</b>   |                         |
| <b>Autres - Voirie et infrastructures</b>  |                     |                       |                     |                       |                     |                         |
| <b>Sous-total</b>  | <b>0 \$</b>         |                       | <b>0 \$</b>         |                       | <b>0 \$</b>         |                         |
| <b>ADMINISTRATION</b>  |                     |                       |                     |                       |                     |                         |
| Hôtel de Ville -Honoraire professionnels préparation " Programme fonctionnel et plans concept" + documents pour demande de subvention PRACIM           | 75 000 \$           | PRACIM 70%<br>EMP 30% | 750 000 \$          | PRACIM 70%<br>EMP 30% | 400 000 \$          | PRACIM 70% ,<br>EMP 30% |
| Génératrice  |                     | TECQ 100%             | 50 000 \$           | TECQ 100%             |                     |                         |
| <b>Sous-total</b>  | <b>75 000 \$</b>    |                       | <b>800 000 \$</b>   |                       | <b>400 000 \$</b>   |                         |
| <b>URBANISME / ENVIRONNEMENT</b>   |                     |                       |                     |                       |                     |                         |
| Inventaire et relevé sanitaire des installations septiques   | 75 000 \$           | TECQ 100%             |                     |                       |                     |                         |
| <b>Sous-total</b>  | <b>75 000 \$</b>    |                       | <b>0 \$</b>         |                       | <b>0 \$</b>         |                         |
| <b>LOISIRS ET CULTURE</b>  |                     |                       |                     |                       |                     |                         |
| <b>Sous-total</b>  | <b>0 \$</b>         |                       | <b>0 \$</b>         |                       | <b>0 \$</b>         |                         |
| <b>TOTAL ANNUEL</b>  | <b>1 555 849 \$</b> |                       | <b>2 928 000 \$</b> |                       | <b>1 720 000 \$</b> |                         |
| <b>Montant non subventionné</b>  | <b>409 555 \$</b>   |                       | <b>874 400 \$</b>   |                       | <b>1 020 000 \$</b> |                         |

**THAT** the explanatory notes of the three-year capital program tabled be published on the Municipality's website.

Copies of the explanatory notes for the three-year capital program were made available to the public prior to the start of this meeting.

**ADOPTED**

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**6. ADOPTION OF BY-LAW 477-2026 - ESTABLISHING TAXATION FOR  
THE YEAR 2026  
RESOLUTION NUMBER 2601-015**

**WHEREAS** a notice of motion was given by Mayor Denis Vaillancourt, at the regular meeting of January 12, 2026, for the adoption of by-law 477-2026 establishing taxation for the year 2026.

**WHEREAS** the draft by-law was tabled on January 12, 2026;

**IT WAS MOVED BY:** Daniel Desrochers

**SECONDED BY:** Gilles Asselin

**AND RESOLVED UNANIMOUSLY**

**TO ADOPT** By-law 477-2024 establishing taxation for the year 2026.

A copy of the by-law was attached to this resolution as an integral part thereof.

Copies of this by-law were made available to the public prior to the start of the meeting.

**ADOPTED**

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**7. QUESTION PERIOD**

Council held a question and answer period during which those present could ask questions to its members exclusively about the budget and the three-year capital program.

Copies of the agenda were made available to the public at the beginning of this meeting.

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**7.  
ADJOURNMENT  
RESOLUTION NUMBER 2601-016**

The agenda having been exhausted,

**IT WAS MOVED BY:** Loren Allen

**SECONDED BY:** Margarita Lafontaine

**AND UNANIMOUSLY RESOLVED**

To adjourn the meeting at 8:43 p.m.

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**Léa Laplante**

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**Denis Vaillancourt**

Director General and  
Clerk-Treasurer

Mayor

**ATTESTATION**

The signing of these minutes by the mayor is equivalent to the signing by the mayor of all the resolutions contained therein as per section 142 of the Municipal Code.